



Evergreen Primary School
Privacy Notice

FOR PUPILS AT EVERGREEN PRIMARY SCHOOL

Privacy Notice – Data Protection Act 1998

We at Evergreen Primary School are a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data to:

- Support your learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information[1] and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information.

[1] Attendance information is NOT collected as part of the Censuses for the Department for Education for the following pupils / children – a) in Nursery schools; b) aged under 4 years in Maintained schools; c) in Alternative Provision; and d) in Early Years Settings.

If you need more information about how the LA and DfE store and use your information, then please go to the following websites: www.durham.gov.uk or <http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

If you cannot access these websites, please contact the LA or DfE as follows:

dataprotection@durham.gov.uk

or telephone 03000 268 034

Public Communications Unit

Department for Education

Sanctuary Buildings

Great Smith Street

London

SW1P 3BT

Website: www.education.gov.uk

Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288